

WALLACE STEGNER ACADEMY
BOARD MEETING MINUTES

Date: Thursday, June 4, 2015, 7:00 pm

Location: Glendale Library Branch, 1375 Concord St, Salt Lake City, UT



In Attendance: Adam Gerlach, Anthony Sudweeks, Sarah Vaughan, Andrew Bernstein, Joel Wright, Brandon Fairbanks, Kirk Blake, Paniani Loelu

MINUTES

CALL TO ORDER by Anthony Sudweeks

PRESENTATION

- Joel Wright, Attorney, Kirton McConkie
Joel Wright discussed services that Kirton McConkie provides for charter schools. He also provided his association and working history with charter schools. Joel entertained questions from the board of directors.

DISCUSSION ITEMS

- Present School Logo
Anthony Sudweeks presented the new school logo to the board of directors.
- Discuss Marketing Committee & Calendar/Website
Anthony Sudweeks discussed the need for a marketing committee. The committee members will be Anthony, Adam and Sarah. Their first item will be setting a calendar for items that need to take place before open enrollment in January.

The next board meeting is tentatively set for the week of July 6th.

- Discuss Board Member Background Checks
The board will get background checks at the next board meeting.

BUSINESS ITEMS – (To Be Discussed and/or Voted Upon)

- Discuss and/or Approve IRS Form 1023 Application for Tax-Exempt Status
Anthony Sudweeks made a motion to approve the IRS Form 1023 Application for Tax-Exempt Status. Adam Gerlach seconded the motion. Motion passed unanimously.
- Discuss and/or Approve School Bank Accounts at Zion's Bank & Approve Signers

Brandon Fairbanks commented on the use of Zions Banks for their bank accounts. Two accounts need to be set up, a general operating account and a petty cash account. He also spoke on the recommendation of having three board members as signers.

Anthony Sudweeks made a motion to approve two bank accounts at Zions Bank and approve signers. Adam Gerlach seconded the motion. Motion passed unanimously.

- Discuss and/or Vote to Approve Conflict of Interest Policy

Anthony Sudweeks discussed the need for a conflict of interest policy. Brandon Fairbanks also provided information of what the purpose of the conflict of interest policy. This policy is required to submit to the IRS. Joel Wright also spoke on how to handle certain situations when it comes to having a conflict of interest.

Anthony Sudweeks made a motion to approve the conflict of interest policy. Andrew Bernstein seconded the motion. Motion passed unanimously.

- Discuss and/or Vote to Engage Legal Representation

Andrew Bernstein had a question regarding the \$10,000 fee for legal services. Joel Wright discussed how and when the fee is due. Anthony Sudweeks provided his thoughts on the two legal teams

Anthony Sudweeks made a motion to approve Kirton and McConkie for legal representation. Andrew Bernstein seconded the motion. Votes were as follows: Anthony Sudweeks – Aye, Adam Gerlach – Nay, Andrew Bernstein – Aye, Sarah Vaughan – Aye. Motion passed.

ADJOURN

Anthony Sudweeks made a motion to adjourn. Andrew Bernstein seconded the motion. Motion passed unanimously.