

**Wallace Stegner Academy
Board of Directors Meeting
Tuesday, October 18, 2016**



Location: 980 S. Bending River Court; SLC, UT 84014

In Attendance: Sarah Vaughan, Frank Magana, Andrew Bernstein, Jeremy Schow, Reed Farnsworth

Others in Attendance: Adam Gerlach, Anthony Sudweeks, Brandon Fairbanks, Kara Finley, Cole Arnold

Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.

MINUTES

7:07 PM – CALL TO ORDER by Sarah Vaughan

CONSENT ITEMS

- **September 20, 2016 Board Meeting and Closed Session Minutes**
Andrew Bernstein made a motion to approve the September 20, 2016 Board Meeting and Closed Session Minutes; Jeremy Schow seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public comments were made.

REPORTS

- **Directors Report**
Anthony Sudweeks presented on the state of the school including, enrollment, faculty, and school priorities. The school is still marketing and enrolling new students. The administration is looking to hire a couple new teachers, but the long-term sub is great and the Directors want to make sure the new teacher is the right fit.
Over 90% of families attended the first Parent Teacher Conference night. The staff is working on completing the immunizations report. The DIBELS report and SAGE benchmark assessments are occurring. Professional Development is taking place and the faculty is settling in well. October 1 went well and enrollment figures were established.
Reed Farnsworth joined the meeting at 7:17 PM.
- **Budget Report**
Reed Farnsworth discussed the budget review meeting and the budget is in good shape. The Directors were applauded for their budgeting and management. The cash flow and

spending was reviewed, the loan payback has begun, and the budget is on target.

VOTING ITEMS

- **Utah Consolidated Application Budget and Plan**
The UCA plan was presented and includes the salaries, professional services, and supplies that will be budgeted for through Title finds. The allocation of funds and the restrictions on rolling over the funds were discussed.
Sarah Vaughan made a motion to approve the Utah Consolidated Application Budget and Plan; Frank Magana seconded. Motion passed unanimously.
- **Credit Card Policy**
Currently, the school is using a debit card and the administration has requested to have a corporate credit card issued. The limits on the credit cards were reviewed, including procedures for the cards. The account will not carry a revolving balance and the Directors can decide to whom cards should be issued.
Frank Magana made a motion to approve the Credit Card Policy; Reed Farnsworth seconded. Motion passed unanimously.
- **2016-2017 Director Evaluation Tool**
The Directors reviewed the standards from the state along with a variety of school tools and drafted an evaluation tool that matches the schools vision and goals. The Board will continue to review it and vote on it at the next Board Meeting.

CALENDARING

- Board Meeting November 15, 2016 at 6 PM.
- Board Meetings will be at 6 PM moving forward.

CLOSED SESSION TO DISCUSS PERSONNEL

- Frank Magana made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Jeremy Schow seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Jeremy Schow – AYE
 - Frank Magana – AYE
 - Andrew Bernstein – AYEEntered Closed Session at 8:03 PM.
Adam Gerlach and Anthony Sudweeks were absent from 8:09 PM to 8:41 PM.
Brandon Fairbanks left at 8:31 PM.

ADJOURN

- Frank Magana made a motion adjourn the Closed Session and Board Meeting; Jeremy Schow seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE

- Jeremy Schow – AYE
- Frank Magana – AYE
- Andrew Bernstein – AYE

Adjourned Closed Session at 8:43 PM.

**Wallace Stegner Academy
Board of Directors Closed Session
Tuesday, October 18, 2016**



Location: 980 S. Bending River Court; SLC, UT 84014

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MINUTES

8:03 PM – CALL TO ORDER by Sarah Vaughan

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

Adam Gerlach and Anthony Sudweeks were absent from 8:09 PM to 8:41 PM.
Brandon Fairbanks left at 8:31 PM.

ADJOURN

- Frank Magana made a motion adjourn the Closed Session and Board Meeting; Jeremy Schow seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Jeremy Schow – AYE
 - Frank Magana – AYE
 - Andrew Bernstein – AYE
- Adjourned Closed Session at 8:43 PM.

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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).



Sarah Vaughan, Chair



Date