

**Wallace Stegner Academy  
Board of Directors Meeting  
Tuesday, February 21, 2017**



**Location:** 980 S. Bending River Court; SLC, UT 84014

**In Attendance:** Sarah Vaughan, Jeremy Schow, Andrew Bernstein (phone)

**Excused:** Reed Farnsworth, Frank Magana

**Others in Attendance:** Adam Gerlach, Anthony Sudweeks, Kim Dohrer, Kara Finley, Cole Arnold

*Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.*

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## MINUTES

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**6:10 PM – CALL TO ORDER by Sarah Vaughan**

### CONSENT ITEMS

- **December 13, 2016 Board Meeting Minutes**  
Jeremy Schow made a motion to approve the December 13, 2016 Board Meeting Minutes; Andrew Bernstein seconded. Motion passed unanimously.

### PUBLIC COMMENT

- No public comments were made.

### REPORTS

- **Directors Report**  
Anthony Sudweeks presented on the state of the school, including the marketing efforts underway and the different presentations. Projected enrollment for next year was reviewed, the estimated retention rate, and class sizes. The school is staffed for faculty but is hiring a paraprofessional. Professional Development has been focused on classroom management and now the focus is shifting to increasing rigor. The school is looking at program expansions to offer additional academic opportunities for youth.
- **Budget Report**  
Cole Arnold reviewed the current financial position of the school and cash flow. The long-term liabilities were explained and it is estimated the school will have a healthy surplus. The audit focused on agreed-upon procedures and a clean report was issued.

### VOTING ITEMS

- **2017-2018 Calendar and Fee Schedule**  
Adam Gerlach reviewed the calendar, including the days and hours required and holiday

breaks. The faculty workdays were considered.

Jeremy Schow made a motion to approve the 2017-2018 Calendar and that the school will charge no fees for the 2017-2018 school year; Andrew Bernstein seconded. Motion passed unanimously.

- **Home School Student Participation in U-PASS Policy**

The proposed policy was reviewed and would allow for home school students to take assessments with prior notice.

Sarah Vaughan made a motion to approve the Home School Student Participation in U-PASS Policy; Jeremy Schow seconded. Motion passed unanimously.

- **Purchasing and Disbursement Policy**

The proposed changes to the policy were considered, including the purchasing limits. Sarah Vaughan made a motion to approve the revised Purchasing and Disbursement Policy; Andrew Bernstein seconded. Motion passed unanimously.

## **CALENDARING**

- Board Meeting March 21, 2017 at 6 PM

## **ADJOURN**

- Jeremy Schow made a motion to adjourn the Board Meeting; Andrew Bernstein seconded. Motion passed unanimously.  
Board Meeting adjourned at 6:44 PM.