

**Wallace Stegner Academy
Board of Directors Meeting
Tuesday, May 16, 2017**



Location: 980 S. Bending River Court; SLC, UT 84014

In Attendance: Sarah Vaughan, Frank Magana, Andrew Bernstein, Reed Farnsworth (phone)

Excused: Jeremy Schow

Others in Attendance: Adam Gerlach, Anthony Sudweeks, Brandon Fairbanks, Kim Dohrer, Kara Finley, Cole Arnold

Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.

MINUTES

6:06 PM – CALL TO ORDER by Sarah Vaughan

CONSENT ITEMS

- **April 19, 2017 Board Meeting & Closed Session Minutes**
Frank Magana made a motion to approve the April 19, 2017 Board Meeting & Closed Session Minutes; Andrew Bernstein seconded. Motion passed unanimously.

PUBLIC COMMENT

- No public present.

REPORTS

- **Directors Report**
The Board was provided with an update on the current state of the school. Marketing is continuing, and the school is implementing an outward-bound program on Wednesday and Thursday afternoons and the funding allocations are established. Every grade is currently over-booked for next year and with estimated attrition the school is full for enrollment. Only one additional teacher needs to be hired and the budget has been adjusted to provide for competitive pay for teachers. State assessment growth will be reviewed when the data is available. The school is applying to be a Schoolwide Title I school and applied for grants for full-day kindergarten.
- **Budget Report**
Reed Farnsworth reviewed the budget and feels like the school is doing great with the budget. Cole Arnold discussed the cash flow through the end of the year and how it will help next year. The carryover funds and revenues are on track as anticipated.

VOTING ITEMS

- **Audit Engagement Letters**

The Audit Committee received an email from Eide Bailly regarding financial audits. The school will undergo a full audit. Eide Bailly is a reputable regional certified public accounting firm that performs school audit attestation services.

Frank Magana made a motion to approve the engagement of services provided by Eide Bailly and approve the Board President to sign the Audit Engagement Letters; Andrew Bernstein seconded. Motion passed unanimously.

- **401k Plan**

The administration discussed increasing the 4% match up to 6% to help the school be competitive with compensation.

Andrew Bernstein made a motion to approve increasing 401k contributions to 6%; Frank Magana seconded. Motion passed unanimously.

- **Bullying and Hazing Policy, Safe School Policy / Student Conduct and Discipline Policy**

The changes to the Bullying and Hazing include amending and adding definitions, grievance processes, and requiring annual notifications. The Board discussed the name change of the Safe School Policy to the Student Conduct and Discipline Policy and the requirements of an Emergency Safety Interventions Committee and the development of a Student Conduct and Discipline Plan.

Frank Magana made a motion to approve the amended Bullying and Hazing Policy, rescind the Safe School Policy, and approve the Student Conduct and Discipline Policy; Andrew Bernstein seconded. Motion passed unanimously.

DISCUSSION ITEMS

- **Satisfaction Surveys**

The Board reviewed the initial results of the parent satisfaction surveys and will seek to get more family responses. The teacher survey will be sent out shortly. Surveys will be reviewed at the next Board Meeting.

CALENDARING

- **Annual Board Meeting**

The Annual Board Meeting is scheduled for Wednesday, June 21, 2017 at 6 PM and the Board will be approving the amended 2016-2017 Budget and the 2017-2018 Budget.

- **Schedule July Board Retreat**

July 18, 2017 at 4 PM.

CLOSED SESSION TO DISCUSS PERSONNEL

- Andrew Bernstein made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Frank Magana seconded. Motion passed unanimously, the votes were as follows:

- Sarah Vaughan – AYE
- Reed Farnsworth – AYE
- Andrew Bernstein – AYE
- Frank Magana – AYE

Entered Closed Session at 6:52 PM.

Kim Dohrer, Brandon Fairbanks, Cole Arnold, and Kara Finley were absent from 6:54 PM to 7:12 PM.

Adam Gerlach and Anthony Sudweeks left at 7:15 PM.

ADJOURN

- Frank Magana made a motion to adjourn the Closed Session and Board Meeting; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Andrew Bernstein – AYE
 - Frank Magana – AYE
- Adjourned Closed Session and Board Meeting at 8:00 PM.

**Wallace Stegner Academy
Board of Directors Closed Session
Tuesday, May 16, 2017**

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MINUTES

6:52 PM – CALL TO ORDER by Sarah Vaughan

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

ADJOURN

- Frank Magana made a motion to adjourn the Closed Session and Board Meeting; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Andrew Bernstein – AYE
 - Frank Magana – AYE

Adjourned Closed Session and Board Meeting at 8:00 PM.

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Board of Directors Meeting
Tuesday, May 16, 2017**



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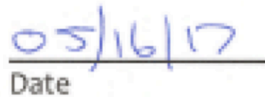
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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).



Sarah Vaughan, Chair



Date