

**Wallace Stegner Academy  
Board of Directors Meeting  
Thursday, April 19, 2018**



**Location:** 980 S. Bending River Road; SLC, UT 84014

**Board Members Present:** Frank Magana, Andrew Bernstein (phone), Jeremy Schow (phone),  
Reed Farnsworth (phone)

**Board Members Excused:** Sarah Vaughan

**Others Present:** Adam Gerlach, Anthony Sudweeks, Brandon Fairbanks, Cole Arnold,  
Kara Finley, Keiley Bradshaw, Platte Nielson

*Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.*

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## MINUTES

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### CALL TO ORDER

- Frank Magana called the meeting to order at 5:06pm.

### VOTING ITEMS

- **Employment of Substitute Teachers Policy**  
This is a required policy that addresses how the School will hire and evaluate substitute teachers, including how it will handle background checks.  
*Frank Magana made a motion to approve the Employment of Substitute Teacher Policy; motion passed unanimously, the votes were as follows:*  
Frank Magana – AYE  
Andrew Bernstein – AYE  
Jeremy Schow – AYE  
Reed Farnsworth – AYE
- **Copy Machines Lease**  
The administration has evaluated the school's needs and has determined that it needs to upgrade its copy machines to keep up with the high demand. It was proposed to secure two new copy machine leases. The Board discussed the benefits of leasing versus buying.  
*Reed Farnsworth made a motion to approve the copy machines leases; Jeremy Schow seconded. Motion passed unanimously, the votes were as follows:*  
Frank Magana – AYE  
Andrew Bernstein – AYE  
Jeremy Schow – AYE  
Reed Farnsworth – AYE
- **Summer School Program and Expenses**  
The school receives Title I funds and, after doing a great deal of research, the school would like to offer a Summer School program to help students to continue to learn throughout the summer. Summer School program benefits were discussed, including

offering free meals to the students, providing assistance on core subjects, and participants getting to know their teacher for the next school year.

*Reed Farnsworth made a motion to approve instituting Summer School and its expenses;*

*Jeremy Schow seconded. Motion passed unanimously, the votes were as follows:*

Frank Magana – AYE

Andrew Bernstein – AYE

Jeremy Schow – AYE

Reed Farnsworth – AYE

## **CONSENT ITEMS**

- **February 15, 2018 Board Meeting Minutes**

*Reed Farnsworth made a motion to approve the February 15, 2018 Board Meeting Minutes; Jeremy Schow seconded. Motion passed unanimously, the votes were as follows:*

Frank Magana – AYE

Andrew Bernstein – AYE

Jeremy Schow – AYE

Reed Farnsworth – AYE

## **REPORTS**

- **Finance Review**

Cole Arnold presented the school's current financial position and discussed the current operating cash and receivables. The administration was commended for staying within budget this year. Mr. Arnold also went over the financial return for the fiscal year that ended June 2017.

- **Building Purchase Committee Update**

The appraisal of the building was completed. The Building Purchase Committee is looking to purchase the building and eventually add an expansion. The Building Purchase Committee is also considering permanent portable installation options.

### **Director Report**

Anthony Sudweeks reported on the state of the school, including the Outward Bound Program and field trips. School goals progress was discussed, including a new Summer School program, teacher trainings, and a new teacher salary schedule.

Jeremy Schow left at 5:41pm.

## **DISCUSSION ITEMS**

- **End of Year Surveys**

Surveys from last year and draft surveys from this year were sent out to the Survey Committee. The committee will set up a time to get together to prepare satisfaction surveys that will then will be sent to various stakeholders.

Platte Nielson left at 5:50pm.

## **TRAINING**

- **Best Practices of Charter Schools Training**

Tabled.

## CALENDARING

- **Annual Board Meeting May 17, 2018**

Next year's Board Meeting schedule draft was presented. The Board will review to see if there are any conflicting dates.

## ADJOURN

- *Reed Farnsworth made a motion to adjourn the Board Meeting; Andrew Bernstein seconded. Motion passed unanimously, the votes were as follows:*

Frank Magana – AYE

Andrew Bernstein – AYE

Reed Farnsworth – AYE

Board Meeting adjourned at 6:00pm.