

Wallace Stegner Academy Board of Directors Meeting Thursday, May 17, 2018



Location: 980 S. Bending River Road; SLC, UT 84104

Board Members Present: Sarah Vaughan (phone), Frank Magana, Reed Farnsworth (phone)

Board Members Excused: Jeremy Schow, Andrew Bernstein

Others in Attendance: Adam Gerlach, Anthony Sudweeks, Brandon Fairbanks, Cole Arnold, Kara Finley, Keiley Bradshaw, Platte Nielson

Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.

MINUTES

CALL TO ORDER

- Frank Magana called the Board Meeting to order at 6:07 pm.

CONSENT ITEMS

- **April 19, 2018 Board Meeting Minutes**
Sarah Vaughan made a motion to approve the April 19, 2018 Board Meeting Minutes; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:
Sarah Vaughan – AYE
Frank Magana – AYE
Reed Farnsworth – AYE

REPORTS

- **Finance Review**
Cole Arnold presented the school's current financial position and discussed the current operating cash and receivables. Mr. Arnold also reviewed the 2018-2019 budget.
- **Building Purchase Committee Update**
The Building Purchase Committee updated the Board on the plan to acquire a modular classroom. After the completion of the school expansion, the modular will still be used for additional space. The selected model is familiar to the facilities team.
- **Director Report**
Anthony Sudweeks reported on the state of the school, including Outward Bound, staffing, and enrollment. Adam Gerlach and Anthony Sudweeks reviewed the school goals and how the administration is working towards accomplishing the desired results. The assessment data was considered and students are showing continued growth.

VOTING ITEMS

- **2018-2019 Budget**

Sarah Vaughan made a motion to approve the 2018-2019 Budget; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:

Sarah Vaughan – AYE

Frank Magana – AYE

Reed Farnsworth – AYE

- **Audit Engagement Letters**

The Audit Committee will receive an email from Eide Bailly regarding financial audits. The school will undergo annual required audits overseen by the Audit Committee. The firm completing the audits is proposed to be Eide Bailly, a regional certified public accounting firm that performs school audit attestation services.

Frank Magana made a motion to approve the Eide Bailly Audit Engagement Letters; Sarah Vaughan seconded. Motion passed unanimously, the votes were as follows:

Sarah Vaughan – AYE

Frank Magana – AYE

Reed Farnsworth – AYE

DISCUSSION ITEMS

- **School Lunch Program**

The Board discussed changes to the school lunch program for next year. Ascent Academies of Utah will still be providing lunch services but the administrative functions will be adjusted. An updated school lunch program agreement will be available for consideration at the next Board Meeting.

VOTING ITEMS

- **Authorize the Building Purchase Committee to purchase or lease a modular unit not to exceed \$125,000**

Sarah Vaughan made a motion to approve the Building Purchase Committee to execute a purchase or lease agreement on a modular unit not to exceed \$125,000; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:

Sarah Vaughan – AYE

Frank Magana – AYE

Reed Farnsworth – AYE

DISCUSSION ITEMS (continued)

- **Survey Results**

The Board reviewed the results of the parent satisfaction survey. The number of respondents was considered along with how to increase the response rate next year. Overall, the parent satisfaction survey yielded positive results indicating high satisfaction with the school and learning environment.

TRAINING

- **Budget 101 Training**
Cole Arnold provided a brief training on the process of creating the annual budget, including considering enrollment projections, staffing needs, curriculum and facilities purchases, and upcoming projects.

CALENDARING

- **Annual Board Meeting**
The annual Board Meeting will held on June 26, 2018 at 5:00 pm.
- **Board Retreat**
The Board Retreat is scheduled for September 20, 2018 at 5:00 pm.
- **Annual Meeting Calendar**
The Board reviewed the tentative meeting calendar for the 2018-2019 school year and will move forward with following the schedule.

CLOSED SESSION

- *Sarah Vaughan made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held in the school library; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:
Sarah Vaughan – AYE
Frank Magana – AYE
Reed Farnsworth – AYE
Entered Closed Session at 7:24pm.
Adam Gerlach and Anthony Sudweeks left at 7:54pm.*

ADJOURN

*Sarah Vaughan made a motion to adjourn the Closed Session and Board Meeting; Reed Farnsworth seconded. Motion passed unanimously, the votes were as follows:
Sarah Vaughan – AYE
Frank Magana – AYE
Reed Farnsworth – AYE
Adjourned Closed Session and Board Meeting at 8:50 pm.*